

DRIVER EVALUATION CHECKLIST
Forklift/Powered Industrial Truck (PIT) Program

Operator's Name: _____ Employee ID# _____

Observation Date: _____ Instructor: _____ Location: _____

	Satisfactory	Needs Improvement
Follows Inspection Checklist:		
<input type="checkbox"/> Goggles and rubber gloves when checking or charging battery		
<input type="checkbox"/> Knows how to refuel the vehicle properly		
<input type="checkbox"/> Knows how to report vehicle deficiencies and needed repairs		
Demonstrates proper use of controls:		
<input type="checkbox"/> Parking Brake		
<input type="checkbox"/> Clutch		
<input type="checkbox"/> Tilt/Lift/Fork Spread/Carriage Inching Control		
<input type="checkbox"/> Attachments		
<input type="checkbox"/> Steering mechanism		
Follows proper procedures for an "unattended" PIT:		
Demonstrates competency in basic maneuvering skills:		
<input type="checkbox"/> Starts and stops smoothly		
<input type="checkbox"/> Maintains proper speed		
<input type="checkbox"/> Scans effectively		
<input type="checkbox"/> Uses horn when appropriate		
<input type="checkbox"/> Keeps body parts within PIT		
Demonstrates competency in picking up a load:		
<input type="checkbox"/> Matches load with truck's capacity		
<input type="checkbox"/> Checks load for stability		
Demonstrates competency in driving with a load:		
<input type="checkbox"/> Travels with load close to ground		
<input type="checkbox"/> Keeps an adequate following distance		
<input type="checkbox"/> Drives in reverse when operator's forward view is obstructed		
<input type="checkbox"/> Maintains a safe speed		
Demonstrates competency in stacking a load:		
<input type="checkbox"/> Approaches the load squarely		
<input type="checkbox"/> Stacks straight, squarely and not too high		
<input type="checkbox"/> Deposits load safely		
<input type="checkbox"/> Does not move until forks are lowered		
Demonstrates competency in loading/unloading trailer/rail car/other:		
<input type="checkbox"/> Checks the dock plate		
<input type="checkbox"/> Checks the condition of the floor		
<input type="checkbox"/> Checks the trailer chocks, jack stands, and brakes		